

**MINUTES OF THE POSTPONED REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF SAVANNAH**

**January 15, 2019**

The Board of Commissioners of the Housing Authority of Savannah met in postponed regular session at the offices of the Housing Authority, 1407 Wheaton Street, at approximately 12:15 p.m., Tuesday, January 15, 2019. After a moment of silence, the meeting was called to order by Chairman Wanda Parrish and upon roll call those present and absent were as follows:

Present:           Wanda Parrish, Chairman  
                      Bobby Lockett, Vice Chairman  
                      Thomas Henry  
                      Ron Scalf

Absent:            G. Lind Taylor

Also present were Executive Director Earline Wesley Davis, Director of Development Services Kenneth Clark, Director of Assisted Housing Programs Lynn Coleman, Director of Human Resources Shaundese Duncan, Director of Finance Robert Faircloth, Director of Resident Services Yolanda Fontaine, Director of Facilities Management Robert Marshall, Management Analyst Tammy Brawner, Asset Manager Irvonia Brooks, Asset Manager Angela Capers, Accountant/Internal Auditor Neikelle Ferris, Asset Manager Inez Green, Accounting Administrator Jeff Hanna, Procurement Manager Monifa Johnson, Homeownership Specialist/HOPE VI Community and Supportive Services Coordinator DaShawna Kea, Real Estate Analyst Rafaella Nutini, Asset Manager Elizabeth Richardson, and Asset Manager Kim-Nee Stewart. Attorney Dana Braun of Ellis, Painter, Ratterree, & Adams LLP and Attorney Vanessa Lotson were also in attendance.

### **APPROVAL OF CONSENT AGENDA**

The Consent Agenda included the minutes of the December 11, 2018 regular meeting, Development Services Report, Asset Management Report, Resident Services Report and Assisted Housing Programs Report. Commissioner Lockett made a motion, seconded by Commissioner Scalf, to approve the consent agenda. The motion passed unanimously.

### **FINANCIAL REPORT & OVERVIEW OF THE FY 2019-2020 BUDGET PROCESS**

Director of Finance Robert Faircloth presented the financial actual report for period ending November 30, 2018. A discussion regarding the report followed in which Mr. Faircloth answered questions of the Commissioners. Mr. Faircloth then detailed the upcoming budget process, which would include a planning workshop with the Board of Commissioners.

### **ADOPTION OF PHA CERTIFICATION OF COMPLIANCE WITH THE PHA PLANS AND RELATED REGULATIONS BOARD RESOLUTION**

Management Analyst Tammy Brawner informed the Commissioners that the Quality Housing and Work Responsibility Act of 1998 requires housing authorities to develop and submit Five Year and Annual Plans to HUD. Ms. Brawner stated that a public hearing was held on January 14, 2019 in order to give residents and the community the opportunity to comment. No comments were received by the public or the Resident Advisory Board, which did review the plan.

After Executive Director Earline Davis and Ms. Brawner answered questions, Commissioner Scalf moved that the Housing Authority of Savannah's Annual Plan for Fiscal Year 2019 be approved and that the Chairman be authorized to execute the *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (Form HUD-50077) for inclusion. Commissioner Henry seconded the motion, which passed unanimously.

### **RESIDENT SERVICES REPORT**

Director of Resident Services Yolanda Fontaine provided a report of recent activities and programming provided in the Resident Services department.


### **HOMEOWNERSHIP PROGRAM PRESENTATION**

Homeownership Specialist DaShawna Kea gave a presentation regarding the Housing Authority's Homeownership Program.

### **OTHER BUSINESS**

Commissioner Scalf reported that he learned that there would be some upcoming demolition of forty-eight houses in Savannah, which means that there is some available vacant lots in the city. Commissioner Scalf suggested investigating this as a possible partnership and development opportunity.

There being no further business, Chairman Parrish called for a motion to close the meeting. Commissioner Henry made a motion, seconded by Commissioner Lockett, to adjourn. The Chairman declared the meeting adjourned at 1:45 p.m.

  
Secretary

ATTEST:  
  
Chairman

Approval Date: February 12, 2019